

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

JULY 11, 2017

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 8:26 PM

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education & Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education & Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Finance & Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*
Karen Hall, Director of Human Resources - *present*
Dr. Cynthia Ajemian, Director of Special Education - *present*
Rita Perez, Director of Pupil Services - *present*
Jason Palaia, Director of Elementary and Secondary Education – *not present*

Solicitor

Michael I. Levin, Esquire – *not present*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

- Passenger Van Purchase

RECOMMENDED MOTION: That the Board of School Directors approve the addition of a passenger van purchase to this agenda.

Motion: Stuart Deets

Second: James Hills

Vote: 9-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

A. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

D. Director of Athletics, Activities and Compliance – Matthew McCain

E. Human Resources Director – Karen Hall

G. 1. a. 1-10) Human Resources Report–Resignations-Regular and Extra Duty – CATA

G. 2. c. 1-4) Human Resources Report–New Appointments-Regular and Extra Duty – CATSS

Motion: Ann Wuertz

Second: Laurie Knecht

Vote: 9-0-0

B. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements, and the Bills Payable list, as presented. (*Enclosures*)

C. **Chem-Aqua Water Treatment Program Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the Water Treatment Program Agreement between CASD and Chem-Aqua, in the amount of \$7,200.00, as presented. (*Confidential Enclosure*)

D. **Director of Athletics, Activities and Compliance – Matthew McCain**

RECOMMENDED MOTION: That The Board of School Directors approve the appointment of Matthew McCain as the Director of Athletics, Activities and Compliance for the Coatesville Area School District at a prorated salary of \$99,000. This position was posted on 4/27/2017. Mr. McCain holds a Bachelor's degree in Psychology from Kutztown University. He also holds an MPA - Public Administration with a Certificate in Sports Management & Athletic Administration from West Chester University. The effective date is to be determined. SP4: Approved. Pending 168 Forms.

Director of Athletics, Activities & Compliance Matthew McCain
Approved
Vote: 9-0-0

Motion: James Hills

Second: Stuart Deets

Vote: 9-0-0

E. **Human Resources Director – Karen Hall**

RECOMMENDED MOTION: That the Board of Directors, pursuant to section 508 of the Public School Code of 1949, (a) appoint Karen Hall as Director of Human Resources for a term of five (5) years beginning July 12, 2017 and ending July 11, 2022; and (b) approve the Director of Human Resources contract between Karen Hall and the Coatesville Area School District for a term of five (5) years beginning July 12, 2017 and ending July 11, 2022, at an annual salary of \$142,000.00.

Human Resources Director Karen Hall
Approved
Vote: 9-0-0

Motion: Ann Wuertz

Second: Laurie Knecht

Vote: 9-0-0

F. **Passenger Van Purchase**

RECOMMENDED MOTION: That the Board of School Directors approve the purchase of a passenger van. The total price is not to exceed \$18,500.

G. **Human Resources Report**

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. **Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Alba, Katie, Teacher for Reeceville Elementary School. Letter Dated: 6/23/2017. Reason: Personal. Effective: 6/23/2017.

- 2) Gonzalez-Quijano, Ana Laura, Math Teacher for Coatesville Area Intermediate High School. Letter Dated: 6/26/2017. Reason: Personal. Effective: 6/30/2017.
- 3) Greene, Jordan, Teacher for East Fallowfield Elementary School. Letter Dated: 6/21/2017. Reason: Personal. Effective: 6/21/2017.
- 4) Hulea, Brian, Social Studies Teacher for Coatesville Area Intermediate High School. Letter Dated: 6/22/2017. Reason: Personal. Effective: 6/22/2017.
- 5) Landrum, Melissa, Elementary Teacher for Caln Elementary School. Letter Dated: 6/9/2017. Reason: Personal. Effective: 6/9/2017.
- 6) Reinbrecht, Gary, English/Communication Teacher for Coatesville Area Senior High School. Letter Dated: 6/19/17. Reason: Personal. Effective: 6/19/17.
- 7) Schwartz, Jennifer, Social Studies Teacher for South Brandywine Middle School. Letter Dated: 6/7/2017. Reason: Personal. Effective: 6/12/2017.
- 8) Scioli, Lori, Science Teacher for Scott Middle School. Letter Dated: 6/26/2017. Reason: Personal. Effective: 6/26/2017.
- 9) Sheridan, Jacqueline, Earth and Space Science Teacher for Coatesville Area Intermediate High School. Letter Dated: 6/30/2017. Reason: Personal. Effective: 6/30/2017.
- 10) Taggart, Amber, Pre-School Teacher for Gordon Early Literacy Center. Letter Dated: 7/3/2017. Reason: Personal. Effective: 7/3/2017.

Motion: Stuart Dees

Second: Ann Wuertz

Vote: 9-0-0

b. CATSS

- 1) Keech, Linda, Attendance Secretary for Scott Middle School. Letter Dated: 5/31/2017. Reason: Retirement. Effective: 6/9/2017.
- 2) Urban, Dana, 5.75 Hour Special Education One-on-One Aide for Scott Middle School. Letter Dated: 6/22/2017. Reason: Personal. Effective: 6/22/2017.

c. EXTRA DUTY

- 1) Urban, Dana, ESY Special Education Aide for the Coatesville Area School District. Letter Dated: 6/22/2017. Reason: Personal. Effective: 6/22/2017.

Human Resources
Resignations
CATA

Katie Alba
Ana L. Gonzalez-Quijano
Jordan Greene
Brian Hulea
Melissa Landrum
Gary Reinbrecht
Jennifer Schwartz
Lori Scioli
Jacqueline Sheridan
Amber Taggart

Approved

Vote: 9-0-0

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Downing, Shannon, Assistant Principal for the Coatesville Area Senior High School. Posted: 5/9/2017. Salary: \$98,000 (prorated). Degree: BS - Chemistry, West Chester University; MS - Education Technology, Walden University; Principal/Administrative Leadership Certification, Penn State University. Certifications: Administrative Principal PK-12; Chemistry 7-12; Administrative Vocational Admin Director 7-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATA

- 1) Keller, Meredith, Math Teacher for the Coatesville Area Senior High School. Posted: 3/16/17. Salary: \$44,933. Degree: BS - Education, Mathematics Major, Millersville University. Certifications: Mathematics 7-12. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.

c. CATSS

- 1) Massey, Sharon, 250-Day Secretary for the Coatesville Area School District. Posted: 4/7/2017. Salary: \$15/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) McFarland, Amy, 250-Day Secretary for the Coatesville Area Intermediate High School. Posted: 4/7/2017. Salary: \$15/hour. Effective: 7/5/2017. SP4: Approved. Pending 168 Forms.
- 3) Smith, Jessica, 250-Day Secretary for the Coatesville Area School District. Posted: 4/7/2017. Salary: \$15/hour. Effective: 7/3/2017. SP4: Approved. Pending 168 Forms.
- 4) Vazquez-Sanchez, Maria, Receptionist for the Coatesville Area School District. Posted: 4/7/2017. Salary: \$15/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

Human Resources New Appointments CATSS
Sharon Massey Amy McFarland Jessica Smith Maria Vazquez
Approved
Vote: 9-0-0

Motion: Deb Thompson

Second: Ann Wuertz

Vote: 9-0-0

d. EXTRA DUTY

- 1) Lapsker, Kristina, ESY Teacher for the Coatesville Area School District. Posted: 2/2/2017. Salary: \$33/hour. Certifications: Special Education PK-8, Grades PK-4. Effective: 6/26/2017. SP4: Approved. Pending 168 Forms.

- 2) Game/Event Workers for the Coatesville Area School District. Posted: 2/9/2017. Effective: 2016—2017 School Year. SP4: Staff.

Karen Barnhardt

Carla Harvey

Ruth Martin

3. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Burns, Mary Beth, move from 250-Day Secretary for CASD Cyber Academy to 250-Day Secretary for Scott Middle School. Effective: 2017—2018 School Year.

4. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. FEDERATION

- 1) Watson, Sarita, move from 3-Hour Food Service General Utility Worker for Caln Elementary School to 3.75 Hour Food Service General Utility Worker for Coatesville Area Senior High School. Effective: 2017—2018 School Year.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) Gathercole, Susan, move from Food Service Substitute for the Coatesville Area School District to 3-Hour Food Service General Utility Worker for Caln Elementary School. Posted: 5/31/2017. Salary: \$13.66 (move to \$14.66 after 520 hour probation period). Effective: 2017—2018 School Year.

6. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. FEDERATION

- 1) Cunningham, Mark, Buildings and Grounds for the Coatesville Area School District. Effective: 7/12/2017—8/23/2017.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

None

INFORMATION ITEMS

The CCIU Board will not meet in July due to summer hiatus.

ADJOURNMENT

This meeting was adjourned at 8:40 p.m. on a motion by Dean Snyder.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.